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|  | **DIGITAL FULFILLMENT TOWER**  **Coaching Form** |

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| COACHING SESSION |

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| **SHIFT DATE:** |  | **FACILITATOR:** |  |
| **TIME:** |  | **PARTICIPANT/S:** |  |
| **VENUE:** |  |  |  |

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| --- |
| **STRENGTHS & OPPORTUNITIES:** |

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| --- |
| **ACTION PLAN/S:** |

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| **COMMITMENTS & TARGETS:** |

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| **FOLLOW UP DATE:** |

Conform: Noted By:

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**EMPLOYEE’S NAME IMMEDIATE SUPERVISOR**

Date & Signature Date & Signature